# Regulations for choosing top-ranked students (undergraduate students) 

## Article 1) Introduction

In order to create a healthy rivalry, scientific elation and learning motivation, some students will be recognized as top-ranked and will be awarded.

## Article 2) Top-ranking students’ circumstances

1) Top-ranking students include the top three students in each discipline in Bachelor's or Associate's Degrees, in terms of average course marks in each semester and all semesters in total.
2) The minimum required amount of passed credits in a semester for Bachelor's and Associate’s Degree students is 16 .

Note 1: First semester students are excepted from adhering to 16 minimum credits, provided that the offered credits by the university have been less than 16.
3) The minimum required GPA for the student in all the passed semesters in total is 17.
4) The top-ranked student will be chosen among other students of their own discipline.
5) The maximum number of students able to use this circular, in each semester and each discipline, is 3.
6) In case two or more students have the exact same GPA in one rank, the chosen one will be the student with higher total GPA; for the first semester students of this case, the one with better entrance exam rank will be chosen.
7) Every discontinuous or continuous Associate’s Degree or discontinuous Bachelor’s Degree student can only be selected as top-ranked in their first 3 semesters.
8) Every (continuous) Bachelor's Degree student can be selected as top-ranked in their first 7 semesters.
9) Guest students from outside, and to outside the institute, are excluded from this circular.
10) Eligible students shall be ethically validated by the university officials, especially by the Disciplinary Committee.
11) Supervision on the performance of this circular is assigned to the university's vicechairman, education vice-chancellor, and student affairs vice-chancellor.
12) Summer semesters are excluded from this circular

## Article 3) the awarding method for top-ranked students

1) The fee discount will be $30 \%$ for the first, $20 \%$ for the second, and $15 \%$ for the third top students, on the variable fee of that semester.
2) The select students will be properly introduced in the institute.
3) The top-ranked students will be selected for student exchange programs with foreign universities for internship courses, after succeeding in interviews with student affairs and international office of the institute.
